How to Find an Article

Step by Step Instructions
Objective

Show you:
• How to find the Library’s homepage
• Access the database
• Choose search terms
• Narrow the results
1. Go to the CLTCC Homepage
2. Click on the Library Link
You’re now on the Library’s Homepage

If you would like to search a specific database, use this option.

If you’re not sure which database to use, use this option.
For the purposes of this tutorial, let’s choose the circled option and search all of the available databases.
Let’s search for “Process Control”

Put your search term in this box, then click “search”
You will be prompted to log in

Use your LoLA username and password
These are your search results

That's a BIG number, let's narrow the results
To narrow the results

Look at the left hand side of the screen, under “Refine Results”:

• Make sure “Full Text” is selected (that will allow you to read the article on whatever device you may be using)

• Select “Scholarly (Peer Reviewed) Journals (that will ensure that your articles were written/vetted by professionals in the field)

• Adjust the publication date so that you’re looking at the most recent information
Look at the changes

That’s still a big number!
To narrow the results even further

• Think about adding more search terms
• If you’re unsure of search terms, think about some of the topics you’ve discussed in class related to your subject
  • In this case, the search term has been changed to “process control system”
• Take note of the words in bold and consider using those to narrow your search
Your search results

Still a big number but…

…you notice a topic that looks like something you’ve discussed in class

To read the article, click here
More tips and tricks...

• Read the abstract to help you quickly find the best article(s) to meet your needs
• Use the keywords to either expand or narrow your results
• Look at the references at the end of the article for more information
The article

This is the abstract. An abstract is a summary of the contents of the article.

Use these keywords to either expand or narrow your search. Simply type them into the search bar and then click "enter".
The article:

References are the resources the author(s) used for research.
Once you’ve found the articles you need,

You can:

• Read them on the computer (or whatever device you’re using)
• Save them
• Email them to yourself
• Print them out
Need help during regular hours? Ask the Librarian.

Can I help you?

Dani Vaughn-Tucker, MLIS
Director of Library Services

You can contact me any of the following ways:

Visit the Reference Desk on the main campus (Room A-203)
Telephone: 318.487.5443 ext. 1137
Email: dvaughntucker@cltcc.edu
Schedule an appointment
Need help after hours? Use the LibGuides. The LibGuides are located at the bottom of the Library’s homepage: